

## Proxy voting policy

<b>Document owner</b>	IM team & compliance	<b>Version</b>	3.1
<b>Approval &amp; Review</b>	Asteria Executive committee		
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<b>Team</b>	Investment	<b>Revised</b>	Compliance

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### Purpose

Asteria is a responsible investor, which implies defining voting guidelines for the exercise of the right to vote. The voting positions are defined in the long-term interest of shareholders, businesses, and civil society.

Being an active shareholder can help protect the financial value of the funds invested by encouraging the deployment of good governance structures, and by promoting better environmental and social standards within companies.

### Guiding principles

Proxy voting and the analysis of ESG issues in general are important elements of the portfolio management services we provide to the investors.

Our guiding principles in performing proxy voting are to make decisions that

- (i) favor proposals that in the Company's view tend to maximize Fund's shareholder value;
- (ii) are not influenced by conflicts of interest; and
- (iii) factor the cost to the Funds (e.g., ballot charges or share blocking).

These principals reflect the Company's belief that sound ESG management will create a framework within which a company can be managed in the interests of its stakeholders.

Moreover, Asteria ensures that the exercise of voting rights is in accordance with the investment objectives of the Funds and follow an ESG policy ("Policy").

The Company seeks to fulfil its proxy voting obligations through the implementation of this policy. In this connection and for Asteria Funds SICAV, Asteria has retained a third-party voting service ("Proxy Service") (currently GlassLewis) to assist in the implementation of certain proxy voting related functions.

Among its responsibilities, the Proxy Service, through its voting platform, informs on the occurrence of general assembly, prepares a written analysis and recommendation of each proxy vote based on the Policy and execute the votes accordingly. The portfolio position are communicated by the custodian.

### **ESG Policy**

The hereafter factors may notably be taken into consideration when exercising the voting rights by Asteria.

#### **a. ELECTION OF DIRECTORS**

##### **BOARD OF DIRECTORS**

Boards are established in order to represent shareholders and protect their interests. The ESG Policy seeks boards that have a record for protecting shareholders and delivering value over the medium- and long-term.

##### **BOARD COMPOSITION**

The ESG Policy examines a variety of elements to the board when voting on director elections. In terms of the directors, the policy looks at each individual on the board and explores their relationship with the company, the company's executives and with other board members.

The following conflicts of interests may hinder a director's performance and may result in a vote against:

- (i) A director who presently sits on an excessive number of public company boards (see the relevant market guidelines for confirmation of the excessive amount).
- (ii) Director, or a director whose immediate family member, or the firm at which the director is employed, provides material professional services to the company at any time during the past three years.
- (iii) Director, or a director whose immediate family member, engages in airplane, real estate or other similar deals, including perquisite type grants from the company.
- (iv) Director with an interlocking directorship.
- (v) All board members who served at a time when a poison pill with a term of longer than one year was adopted without shareholder approval within the prior twelve months.

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(vi) A director who has received two against recommendations from Glass Lewis for identical reasons within the prior year at different companies.

#### DISCLOSURE FAILURE

Biographical information provided by the company is essential to understand the background and skills of the directors of the board. In case of lack of information, the ESG policy may vote against or abstain from voting the directors' elections.

#### BOARD INDEPENDENCE

A board composed of at least two-thirds independent is most effective in protecting shareholders' interests. Generally, the ESG Policy will vote against responsible directors if the board is less than two-thirds independent, however, this is also dependent on the market best practice standards.

#### BOARD COMMITTEE COMPOSITION

It is best practice to have independent directors serving on the audit, compensation, nominating and governance committees. As such, the ESG Policy will support boards with this structure and encourage change when this is not the case. However, board committee independence thresholds may vary depending on the market.

#### BOARD DIVERSITY, TENURE AND REFRESHMENT

The ESG Policy acknowledges the importance of ensuring that the board is comprised of directors who have a diversity of skills, backgrounds, thoughts, and experiences. As such, having diverse boards benefits companies greatly by encompassing an array of different perspectives and insights. The ESG Policy promotes board refreshment and will consider voting against directors with a lengthy tenure (> 12 years) when identifying performance or governance concerns. The nominating and governance committee is responsible for the selection of objective and competent board members. The ESG Policy will vote against members of the nominating committee if there are less than 30% female directors (medium and large cap companies) or at least one woman on the board (small-cap company).

#### DIRECTOR OVERBOARDING

For U.S. companies, the Policy will closely review director board commitments and will vote against directors serving on more than five total boards, for directors who are not also executives; and against directors serving more than two total boards, for a director who serves as an executive of a public company.

#### BOARD SIZE

Although there is not a universally acceptable optimum board size, boards should have a minimum of five directors to ensure enough diversity in decision making and to enable the establishment of key committees with independent directors. Further, boards should not be composed of more than 20 directors.

#### CLASSIFIED BOARDS

The ESG Policy favors the repeal of staggered boards in favor of the annual election of directors. Staggered boards are generally less accountable to shareholders than annually elected directors to the board.

#### CONTROLLED COMPANIES

The ESG Policy allows certain exceptions to the independence standards at controlled companies. The board's main function is to protect shareholder interests, however, when an individual, entity, or group own more than 50% of the voting shares, the interests of majority shareholders are the interests of that entity or individual.

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#### SIGNIFICANT SHAREHOLDERS

Significant shareholders are either an individual or an entity which holds between 20-50% of a company's voting power, and the ESG Policy provides that shareholders should be allowed proportional representation on the board and in committees (excluding the audit committee) based on their percentage of ownership.

#### DIRECTOR PERFORMANCE AND OVERSIGHT

Board members performance and their actions in regard to performance of the board is an essential element to understanding the board's commitment to the company and to shareholders. The ESG Policy will look at the performance of individuals as directors and executives of the company and of other companies where they have served.

#### ENVIRONMENTAL AND SOCIAL OVERSIGHT AND PERFORMANCE

The ESG Policy looks to ensure that companies maintain appropriate board-level oversight of material environmental and social risks. These risks could include, but are not limited to, matters related to climate change, human capital management, diversity, stakeholder relations, and health, safety & environment. The ESG Policy may vote against members of the audit and/or the governance committee failing to provide explicit disclosure of the board's role in overseeing these issues.

Additional scrutiny will be applied concerning mitigation and management of climate-related risks. Where greenhouse gas (GHG) emissions represent a financially material risk as defined by the Climate Action100+ focus list and the Sustainability Accounting Standards Board, the ESG Policy will vote against the chair of the board in instances where a company has not adopted a net zero emissions target or ambition or failed to produce reporting aligned with the Task force on Climate-related Financial Disclosure. For all other companies the ESG Policy will vote against the chair of the board if no SASB aligned reporting is produced or have not responded to the CDP's climate survey.

Regarding the social license to operate, the ESG Policy will vote against the chair of the board in instances where companies who are not signatories or participants in the United Nations Global Compact (UNGC) or that have not adopted a human rights policy that is aligned with the standards set forth by the International Labour Organization (ILO) or the Universal Declaration on Human Rights (UDHR).

#### REVIEW OF RISK MANAGEMENT CONTROLS

The ESG Policy evaluates the risk management function of a public company on a case-by-case basis. Companies, particularly financial firms, should have a dedicated risk committee, or a committee on the board in charge of risk oversight, as well as a chief risk officer who reports directly to that committee, not to the CEO or another executive of the company. The ESG Policy will vote against risk committee members, in cases of a sizable loss or write-down contributed by board-level risk committee's poor oversight.

#### SLATE ELECTIONS

In some countries, in particular Italy, companies elect their board members as a slate, whereby shareholders are unable to vote on the election of an individual director, but rather are limited to voting for or against the board as a whole. The ESG Policy will generally support the slate if no major governance or board-related concerns have been raised in the analysis, and the slate appears to support and protect the best interests of all shareholders.

#### BOARD RESPONSIVENESS

Any time 20% or more of shareholders vote contrary to the recommendation of management on compensation or director elections proposals, the board should, depending on the issue, demonstrate some level of responsiveness to address the concerns of shareholders.

#### SEPARATION OF THE ROLES OF CEO AND CHAIR

The separation of the positions of CEO and chair creates a better and more independent governance structure than a combined CEO/chair position.

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#### GOVERNANCE FOLLOWING AN IPO OR SPIN-OFF

Companies that have recently completed an initial public offering ("IPO"), or spin-off should be given adequate time to fully adjust and comply with marketplace listing requirements and meet basic corporate governance standards

### **b. FINANCIAL REPORTING**

#### ACCOUNTS AND REPORTS

Excluding situations where there are concerns surrounding the integrity of the statements/reports, the Policy will generally vote for Accounts and Reports proposals.

Where the required documents have not been published at the time that the vote is cast, the ESG Policy will abstain from voting on this proposal.

#### INCOME ALLOCATION (DISTRIBUTION OF DIVIDENDS)

The ESG Policy will generally vote for proposals concerning companies' distribution of dividends.

#### APPOINTMENT OF AUDITORS AND AUTHORITY TO SET FEES

The role of the auditor is crucial in protecting shareholder value. Like directors, auditors should be free from conflicts of interest and should assiduously avoid situations that require them to make choices between their own interests and the interests of the shareholders.

### **c. COMPENSATION**

#### COMPENSATION REPORTS AND COMPENSATION POLICIES

Depending on the market, compensation report and policy vote proposals may be either advisory or binding, e.g. in the UK a non-binding compensation report based upon the most recent fiscal year is voted upon annually, and a forward-looking compensation policy will be subject to a binding vote every three years.

#### LINKING COMPENSATION TO ENVIRONMENTAL AND SOCIAL ISSUES

A company should provide a link between compensation and environmental and social criteria. In most markets. The ESG Policy will vote against remuneration scheme should a company not provide any environmental or social considerations in the proposed plan. For companies with a greater degree of exposure to environmental and climate-related issues, the ESG Policy will vote against compensation proposals if the company has not adequately incentivized executives to act in ways that mitigate a company's climate impact. The ESG Policy will also support shareholder resolutions requesting the inclusion of sustainability metrics in executive compensation plans.

#### LONG-TERM INCENTIVE PLANS

The ESG Policy recognizes the value of equity-based incentive programs. When used appropriately, they provide a means of linking an employee's pay to a company's performance, thereby aligning their interests with those of shareholders

#### PERFORMANCE-BASED EQUITY COMPENSATION

The ESG Policy supports performance-based equity compensation plans for senior executives; where it is warranted by both their performance, and that of the company.

#### DIRECTOR COMPENSATION

The ESG Policy supports non-employee directors receiving an appropriate form, and level, of compensation for the time and effort they spend serving on the board and its committees; and director fees being at a level that allows a company to retain and attract qualified individuals.

#### RETIREMENT BENEFITS FOR DIRECTORS

The Policy will typically vote against the granting of retirement benefits to non-executive directors. Such extended payments can impair the objectivity and independence of these board members.

#### LIMITS ON EXECUTIVE COMPENSATION

As a general rule, shareholders should not seek to micromanage executive compensation programs. Such matters should be left to the board's compensation committee

### **d. GOVERNANCE STRUCTURE**

#### AMENDMENTS TO THE ARTICLES OF ASSOCIATION

The ESG Policy will evaluate proposed amendments to a company's articles of association on a case-by-case basis.

#### ANTI-TAKEOVER MEASURES

- Multi-class Share Structure

The Policy views multi-class share structures as not in the best interests of shareholders and instead is in favor of one vote per share.

- Cumulative Voting

When voting on cumulative voting proposals, the Policy will factor in the independence of the board and the company's governance structure.

- Fair Price Provision

Fair price provisions, which are rare, require that certain minimum price and procedural requirements to be observed by any party that acquires more than a specified percentage of a corporation's common stock.

- Supermajority Vote Requirements

The ESG Policy favors a simple majority voting structure except where a supermajority voting requirement is explicitly intended to protect the rights of minority shareholders in a controlled company. In the case of non-controlled companies, supermajority vote requirements act as impediments to shareholder action on ballot items that are critical to their interests.

- Poison Pills (Shareholder Rights Plan)

The ESG Policy will generally oppose companies' adoption of poison pills, as they can reduce management accountability by substantially limiting opportunities for corporate takeovers

#### INCREASE IN AUTHORIZED SHARES

Adequate capital stock is important to a company's operation. When analyzing a request for additional shares, the ESG Policy will typically review four common reasons why a company may need additional capital stock:

- Stock Split
- Shareholder Defenses
- Financing for Acquisitions
- Financing for Operations

#### ISSUANCE OF SHARES

The issuance of additional shares generally dilutes existing shareholders in most circumstances.

Generally, the ESG Policy will support proposals to authorize the board to issue shares (with pre-emptive rights) when the requested increase is equal to or less than the current issued share

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capital.

#### REPURCHASE OF SHARES

The Policy typically supports proposals to repurchase shares when the plan includes the following provisions:

- (i) A maximum number of shares which may be purchased (typically not more than 10-15% of the issued share capital); and
- (ii) A maximum price which may be paid for each share (as a percentage of the market price).

#### REINCORPORATION

A company is in the best position to determine the appropriate jurisdiction of incorporation. The ESG Policy will factor in several elements when a management proposal to reincorporate the company is put to vote.

- Tax Havens

The ESG Policy will vote against reincorporation proposals when companies have proposed to redomicile in known tax havens.

#### ADVANCE NOTICE REQUIREMENTS

The ESG Policy will vote against provisions that would require advance notice of shareholder proposals or of director nominees.

#### TRANSACTION OF OTHER BUSINESS

In general, the ESG Policy will vote against proposals that put the transaction of other business items proposal up for vote at an annual or special meeting, as granting unfettered discretion is unwise.

#### ANTI-GREENMAIL PROPOSALS

The ESG Policy will support proposals to adopt a provision preventing the payment of greenmail, which would serve to prevent companies from buying back company stock at significant premiums from a certain shareholder.

#### VIRTUAL-ONLY SHAREHOLDER MEETINGS

A growing number of companies have elected to hold shareholder meetings by virtual means only. The Policy supports companies allowing a virtual option alongside an in-person meeting, so long as the shareholder interests are not compromised.

### **e. MERGER, ACQUISITIONS AND CONTESTED MEETINGS**

For merger and acquisition proposals, the Policy undertakes a thorough examination of all elements of the transactions and determine the transaction's likelihood of maximizing shareholder return

### **f. SHAREHOLDER PROPOSALS**

The Policy has a strong emphasis on enhancing the environmental, social and governance performance of companies. Accordingly, the Policy will be broadly supportive of environmental and social shareholder proposals aimed at enhancing a company's policies and performance with respect to such issues. The ESG Policy will also vote in a manner that promotes enhanced disclosure and board accountability. In extraordinary cases when companies have failed to adequately mitigate risks stemming from environmental or social practices, the ESG Policy may vote against:

- (i)ratification of board and/or management acts;

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- (ii) approving a company's accounts and reports and/or;
- (iii) relevant directors.

## Environmental Proposals

The ESG Policy will generally support proposals regarding the environment. It will vote in favor of proposals:

- seeking increased disclosure of a company's environmental risk through company-specific disclosure as well as compliance with international environmental conventions and adherence to environmental principles.
- requesting that companies develop greenhouse gas emissions reduction goals, comprehensive recycling programs, and other proactive means to mitigate a company's environmental footprint.
- seeking that companies provide certain disclosures or adopt certain policies related to mitigating their climate change-related risks, such as those promulgated by the Financial Stability Board's Task Force on Climate-related Financial Disclosures ("TCFD").
- requesting that a company considers energy efficiency and renewable energy sources in its project development and overall business strategy.
- voting against directors for not appropriately overseeing environmental risk.

## Say on Climate

The ESG Policy will generally recommend in favor of shareholder proposals requesting that companies adopt a Say on Climate vote.

### Management-sponsored votes seeking approval of climate transition plans

The ESG Policy looks to the board to provide information concerning the governance of the Say on Climate vote and looks to companies to clearly articulate their climate plans. In addition, the ESG Policy will determine if sufficient disclosure has been made concerning a company's capital allocations and expenditures in the context of its strategy and will also evaluate any stated net zero ambitions or targets.

## Social Proposals

The ESG Policy will support proposals requesting that a company develops sustainable business practices, such as animal welfare policies, human rights policies and fair lending policies. It will vote in favor of proposals:

- supporting reporting and reviewing a company's political and charitable spending as well as its lobbying practices and cease political spending or associated activities
- enhancing the rights of workers, as well as considering the communities and broader constituents in the areas in which companies do business
- requesting that companies provide greater disclosure regarding impact on local stakeholders, workers' rights and human rights in general
- supporting companies to adopt or comply with certain codes of conduct relating to labor standards, human rights conventions and corporate responsibility at large.
- requesting independent verification of a company's contractors' compliance with labor and human rights standards
- seeking a report on a company's drug reimportation guidelines, as well as on a



company's ethical responsibility as it relates to drug distribution and manufacture

### Governance Proposals

The ESG Policy supports increased shareholder participation and access to a company and its board of directors. It will vote in favor of proposals:

- seeking to enhance shareholder rights, such as the introduction of majority voting to elect directors, the adoption and amendment of proxy access bylaws, the elimination/reduction of supermajority provisions, the declassification of the board, the submission of shareholder rights' plans to a shareholder vote, and the principle of one share, one vote.
- aiming at increasing the diversity of boards or management as well as those requesting additional information concerning workforce diversity and the adoption of more inclusive nondiscrimination policies.
- supporting resolutions calling for the creation of an environmental or social committee of the board or proposals requesting that the board adopts a subject-matter expert, such as one with deep knowledge and experience in human rights or climate change-related issues.
- seeking to increase disclosure of a company's business ethics and code of conduct, as well as of its activities that relate to social welfare.

### Compensation Proposals

The ESG Policy recognizes that ESG performance factors should be an important component of the overall consideration of proper levels of executive performance and compensation. It will vote in favor of proposals:

- seeking to tie executive compensation to performance measures such as compliance with environmental regulations, health and safety regulations, nondiscrimination laws and compliance with international human rights standards to evaluate overall director performance based on environmental and social criteria.
- requesting that companies adopt executive stock retention policies and prohibiting the accelerated vesting of equity awards.
- linking pay with performance, to eliminate or require shareholder approval of golden coffins, and to clawback unearned bonuses.
- requesting disclosure from companies regarding gender pay inequity and company initiatives to reduce the gap in compensation paid to women compared to men

### Reporting

- The Proxy Service will maintain a register of the votes exercised
- Asteria will make public disclosures of its voting decisions
- This Policy is made available to Clients via the website [www.asteria-im.com](http://www.asteria-im.com).